



LEAD SAFE ATLANTA

Eligibility Information and Checklist

1. Applicant **MUST** be income eligible. Owner **MUST** provide **proof of income**. *For Investor-owners, Tenants **MUST** be income-eligible and **MUST** provide proof of income. (Current payroll stub or certification of income from a non-payroll source such as Unemployment, Disability, SSI, etc.)
2. The property **MUST** be occupied by a child six years or younger, have a frequently visiting child six years or younger or be vacant. *If a child visits the property, the occupant **MUST** fill out a **Visiting Child** form.
3. Applicant **MUST** provide a copy of their **Deed**.
4. Applicant **MUST** provide a copy of their current **Homeowner's Insurance Policy**. At the loan closing, the Safe Atlanta Lead Program **MUST** be listed as a Mortgagee or a Loss Payee on your insurance policy for three (3) years. The Lead Program **MUST** be listed in the event of a fire at your property, in which case, the federal funding utilized at your property will be recovered and be submitted back to the Lead Program to assist others. *If the property is in a designated Flood Zone – Flood Insurance is also required.
5. Applicant **MUST** provide a copy of their **Mortgage Statement** indicating it is paid to date. If the property is paid for, please submit the satisfaction of mortgage.
6. Occupant **MUST** complete and sign the attached **Occupant Data Form**. *For Investor-owner, **tenants** must complete and sign. One form per unit required. *If the property is vacant, the owner **MUST** sign a **Vacant Property Agreement** form.
7. The **Blood Authorization Form** must be filled out by the **parent** or **legal guardian** of the occupying or visiting child and returned to the Safe Atlanta Lead Program. The **child's name, DOB (date of birth)** and **signature** on the bottom are required. By signing this form, the parent or legal guardian is authorizing the Lead Program to receive a copy of his or her child's lead test records. A legitimate blood test for children between the ages of one and six (1-6) years old **MUST** be done within six (6) months preceding housing intervention. ***One form per child please**.
8. Applicant **MUST** be current on City/County property taxes and water bills for all properties owned in the City of Atlanta. *Payment Arrangements can be made through City Hall.

Lead Safe Atlanta

477 Windsor Street, Suite 101 | Atlanta, Georgia 30312

Contact: 404-223-3303 | Web: www.LeadSafeAtlanta.com | Info: 404-546-LEAD



9. The property **MUST** be structurally sound with **NO** major structural deficiencies.
10. **ONE** to **FOUR** unit dwellings are eligible for the Program. A **FOUR UNIT** property is eligible for a maximum 3-year deferred loan of \$20,000.
11. When **ALL** requirements are met and **ALL** forms are **completed** and **signed**, please mail **ALL** required paperwork to the following address to proceed to the next step in the Program:

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